V1.16
Welcome to Found Friday!

Each bi-monthly newsletter aims to keep you informed on updates, changes and trends in Office 365 and SharePoint. Want more information on how Corporate Communication Solutions can assist in your 365 and SharePoint processes? Please reach out to us at info@ccsinc-online.com

Miss a newsletter? View past Found Friday editions on our website!

Why backup of Office 365 is vital for your company

Do you think that Microsoft backs up your data in Microsoft / Office 365? Do you think that "because it's in the cloud", you don't need to worry about backup? If so, you're not alone, many IT Pros have the same idea. Read more

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4 Defining Characteristics of Effective Digital Workspaces

Today, digitalization has made it possible for several people to seamlessly work together while being halfway across the world from each other. Exponential advancements in virtual workspaces have not only enabled teams to work as well as they did when they spent all day in the office, but have also proven that people are actually more productive the less they have to deal with alienating cubicles and two-way trips along traffic-congested highways. Not all digital workspaces have been equally effective, however. Read more

FBI and CISA warn of major wave of vishing attacks targeting teleworkers

According to the FBI and CISA, in mid-July 2020, cybercriminals started a vishing campaign targeting employees working from home for US companies. The attackers collected login credentials for corporate networks, which they then monetized by selling the access to corporate resources to other criminal gangs.
Read more

How to create Microsoft Teams breakout rooms

In this post we are going to discuss how you can use a Microsoft Teams Team, to enable you to have a main meeting or lesson in Teams, where the attendees then split out into Breakout Groups or Rooms for collaboration work, and can then rejoin the main meeting at the appropriate time.
Read more

How to delete old documents from a SharePoint site using retention policies
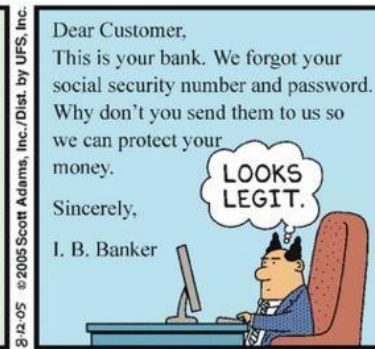
If you are a hoarder, you might want to skip this article. In this post, I explain how you can delete old documents from a site using retention policies. Read more

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BONUS: For all the parents who are now teachers, too...

Back-to-school tech tips and rules to keep kids safe

Despite general confusion regarding how schools will open, parents must arm students with educational hardware/software, and discuss responsibilities and concerns of being online.
Read more

Hang tight…the weekend is almost here!

Rob Niles

Founder and Collaboration Ninja

rniles@ccsinc-online.com

ccsinc-online.com