




V1.10

## Welcome to Found Friday!

Each bi-monthly newsletter aims to keep you informed on updates, changes and trends in Office 365 and SharePoint. Want more information on how [Corporate Communication Solutions](#) can assist in your 365 and SharePoint processes? Please reach out to us at [info@ccsinc-online.com](mailto:info@ccsinc-online.com)

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### UPCOMING TRAINING – JUNE 15-19, 2020 REGISTER NOW!

 **COLLAB365: GLOBALCON2** COLLAB365 brings you the latest information on Microsoft Products and Services. The Collab365 Global Conference (#GlobalCon1) is June 15-19, 2020, and all sessions are online. The conference will cover a variety of topics on services such as SharePoint, Power Apps, Teams, OneNote, Office 365 and more. Included in the training are two sessions on consulting – how to strike out on your own. Best of all, the live conference is free to attend. Can't attend the conference? Right now, you can get an ALL-ACCESS PASS that gives you lifetime access to all GlobalCon2 sessions, 10 E-Books, and Teams Summit videos and more for \$79. Don't miss out on this great training opportunity! Price increases to \$139 on May 18. Click here for a [free live conference ticket](#) or here for the [All-Access Pass](#).



### How to create the best at-home videoconferencing setup, for every budget

Your life probably involves a lot more videoconferencing now than it did a few weeks ago – even if it already did involve a lot. That's not likely going to change anytime soon, so why not make the most of it? [Read more](#)

### Top 10 keyboard shortcuts to make you a Microsoft Teams super user

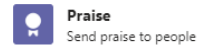
With more people on Teams than ever, you may be wondering how to become an even bigger super user. We asked the Teams team to share their favorite keyboard shortcuts that help them stay efficient. [Read more](#)

### 3 Microsoft Teams apps for running productive standups while working remotely

As everyone adjusts to the “new normal” of remote work, even agile development teams are learning how to adapt “in-office” processes to function in a remote work environment. [Read more](#)

## Teams – Give a colleague Praise

Using the Praise cards in Microsoft Teams gives you an easy way to acknowledge a colleague's work or just highlight who they are and something they've done. [Read more](#)



Select a badge



Courage



Optimism



Inclusive



Awesome

## Top 5 reasons organizations use OneDrive for data security

OneDrive ensures secure and reliable collaboration both inside and outside your organization, with an intuitive and coherent sharing experience that extends across Microsoft 365. Safely sharing and accessing content is becoming increasingly important as the business world shifts to remote work. [Read more](#)

## How to know if a new Microsoft Teams site is needed

Now that you have deployed Microsoft Teams (MS Teams) within your organization, governance is becoming an issue. If you are allowing sites to be created by user self-creation, you may consider restricting self-creation and require users to request new sites. [Read more](#)



*Hang tight...tomorrow really is Saturday!*

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